



**NORTH EASTERN REGIONAL AGRICULTURAL MARKETING CORPORATION
LTD. (NERAMAC)
(A GOVERNMENT OF INDIA ENTERPRISE)**

EOI No. NERAMAC/HQ/O&M/17-18/40/IGPP BYRNIHAT/01

**EXPRESSION OF INTEREST
FOR
OPERATION & MANAGEMENT OF EXISTING INFRASTRUCTURE OF
NERAMAC's "INTEGRATED GINGER PROCESSING PLANT AT BYRNIHAT IN
THE STATE OF MEGHALAYA ON "AS IS WHERE IS BASIS" ON PPP MODE**

EOI No.	NERAMAC/HQ/O&M/17-18/40/IGPP BYRNIHAT/01
Date of Issue	02/09/2019
Last Date & Time of Submission of Bid	16/09/2019 at 14:00 hours
Date and Time of opening of Bid	16/09/2019 at 16:00 hours

DISCLAIMER

This EOI document for **Operation & Management of existing Infrastructure of NERAMAC's Integrated Ginger Processing Plant at Byrnihat in the State of Meghalaya on "AS IS WHERE IS BASIS" on PPP mode.**, contains brief information on the scope of work, eligibility requirements and details of the selection process amongst others for the successful bidder.

This EOI document is not an agreement. The scope of work and other information as well as the right and obligations of the successful Bidder shall be set out in a separate agreement to be executed between NERAMAC and the successful Bidder.

NERAMAC reserves the right to accept or reject any or all Bids without giving any reasons thereof.

NERAMAC shall not entertain or be liable for any claim for costs and expenses in relation to the preparation of the documents to be submitted in terms of this EOI Document.

NERAMAC shall not be responsible for any late receipt of applications for any reasons whatsoever. The applications received late will not be considered.

NERAMAC may include any other item in the Scope of work at any time after consultation with applicants or otherwise.

The NERAMAC reserves the right to relax or waive any of the conditions stipulated in this document as deemed necessary in the best interest of the NERAMAC without assigning any reasons thereof .

EXPRESSION OF INTEREST

North Eastern Regional Agricultural Marketing Corporation (NERAMAC) a Government of India Enterprise, set up to support farmers/producers of north east in getting remunerative prices for their produce thereby bridging the gap between the farmers and the market and to enhance the agricultural, procurement, processing and marketing infrastructure of the North Eastern Region of India invites EOI for Operation & Management of existing Infrastructure of NERAMAC'S Integrated Ginger Processing Plant at Byrnihat in the State of Meghalaya on "AS IS WHERE IS BASIS" on PPP mode from reputed company/ proprietorship firm/ partnership firm having sound financial strength and registered office in India. Interested party / Firm having relevant experience with sound financial condition may download the EOI document/Form from the following links <https://neramac.com>

Important Dates:

Pre bid meeting	: 09/09/2019 at 15.00 hrs
Last date and time for the submission of Bid	: 16/09/2019 at 14.00 hrs
Date of opening of Bids	: 16/09/2019 at 16.00 hrs
Place of opening of Bids	: NERAMAC HEAD OFFICE 9, Rajbari Path, Ganeshguri, Guwahati- 781005, Assam

In case the date opening falls on a holiday, the bids shall be opened on next working day at the same time and it will be binding on the Bidders for acceptance.

INSTRUCTIONS TO BIDDERS

1. Bid should be submitted strictly as per EOI form provided in the document for technical bid. Bid of only that party shall be considered for evaluation who accepts the terms and conditions of the tender. Conditional tender shall be treated as null and void.
2. Interested Company/ Firm can visit the site and inspect the available infrastructure on prior intimation to NERMAC H.O at its own cost.
3. The Expression of interest shall be valid for a period of 120 days for acceptance by the company. The parties undertake to extend the validity by another 45 days, if requested by NERAMAC.
4. It shall be deemed that by offering a Bid in the EOI, the Bidder has:
 - a) made a complete and careful examination of the bidding documents & offered site;
 - b) received all relevant information from NERAMAC;
 - c) Satisfied itself about all matters, things and information hereinabove necessary and required for bidding, execution of the agreement in accordance with the bidding documents and performance of all of its obligations there under;
 - d) acknowledged and agreed that ignorance of any of the matters hereinabove shall not be a basis for any claim for compensation, damages, claim for performance of its obligations, loss of profits, etc. from NERAMAC;
 - e) Agreed to be bound by the undertakings submitted by it under and in terms hereof.
5. Technical bid shall be opened on the tender opening date in the presence of bidders desirous to attend the tender opening. Financial bid of only technically competitive bidders shall be opened with prior intimation to the successful bidders.

6. The bidder is required to visit the NERAMAC website- following links <https://neramac.com> or any changes or amendments in the EOI before submitting their Expression of Interests and also follow for updated information if any related to the tender.
7. Successful bidder will deposit one year fees as security deposit with in fifteen days from the date of issue of LOI.

1. **SCOPE OF WORK**

NERAMAC is looking for reputed company/ proprietorship firm/ partnership firm having sound financial strength and registered office in India to operate and manage the existing facilities of NERAMAC on its behalf on “AS IS WHERE IS BASIS” on license basis.

The Bidder shall :-

- a. Operate, Maintain and Manage the existing facilities of NERAMAC (Owner)
 - b. Invest in the existing facilities in order to operate the facilities.
 - c. Manage inputs and sales thereof out of facilities.
- 1.1 Bidder shall utilise 5 staffs of NERAMAC for managing the existing facilities to ensure that the Plant produces desired outcome. Neither the bidder nor any of its employees, subcontractors or agents shall be deemed to have any other status, except that given in scope of work.
 - 1.2 The Bidder shall give preference to any order placed by NERAMAC regarding production, processing and manufacturing of agri-horticultural products.
 - 1.3 Details of the Infrastructure for which EOI is invited are:-

INTEGRATED GINGER PROCESSING PLANT AT BYRNIHAT, MEGHALAYA:

This plant is situated around 5 km away from Guwahati Shillong Express highway & 35 km away from Guwahati and is located at EPIP, Plot No. 12, Raja Bagan, Byrnihat, Ri-Bhoi (District), Meghalaya State, 793101. Plant was set up in 2004 with a capacity of 5TPD Ginger. Total area of the Land is 3410 Sq. Mtr on long term lease of 30 years from Department of Industries, Govt of Meghalaya. This project is based on the Wet technology and it includes Plant & machinery for washing, sorting, grading, drying followed by crushing to pulp, re-boiler process for oil extraction, cake drying and powdering and packaging.

2. **TERMS AND CONDITIONS FOR OPERATION, MAINTENANCE AND MANAGEMENT**

- a. The Operation & Management contract shall be valid initially for a period of (10) ten years renewable, every year subject to satisfactory performance. NERAMAC reserves the right to extend the contract further or terminate early without assigning any reason what so ever.
- b. The Bidder shall provide as reasonably necessary all labor and professional, supervisory and managerial personnel as are required to operate and maintain the plant.
- c. The Bidder shall comply with all Laws applicable to the operation, maintenance and management of the Plant and the performance of the Services. The BIDDER shall apply for and obtain, and the NERAMAC shall assist the BIDDER in applying for and obtaining, all necessary permits, licenses and approvals (and renewals of the same) required for functioning of the Plant. The BIDDER shall also file such reports, notices, and other communications as may be required by any governmental agency regarding the Plant time to time only with prior intimation and approval of the NERAMAC.

- d. The Bidder shall maintain the Plant operating logs, records, and reports that document the operation and maintenance of the Plant. The Bidder shall maintain the lists, clarifications and other materials related to operation and maintenance of the Plant provided by the NERAMAC.
- e. If an emergency endangering the safety or protection of persons, the Plant or property located near the Plant occurs, the bidder shall take all necessary action to attempt to prevent or mitigate any such threatened damage, injury or loss.
- f. The Bidder understands that they are responsible for operating, maintaining and managing the facilities so that the plant produces desired products.
- g. The NERAMAC expressly withholds from the bidder any power or authority to make any structural changes in the building or to make any other major alterations or additions in or to any such building or equipment therein, or to incur any expense chargeable to the NERAMAC. However, if necessity arises, same can be done with prior written intimation to the NERAMAC at its own cost.
- h. The bidder may take the support of the Marketing staff of the NERAMAC for marketing its finished horticultural product.
- i. The bidder shall maintain a record of the existing facility, as and where basis so that there is no dispute at the time of expiration of this agreement. A copy of the same shall be kept with both the parties as proof.
- j. Bidders must engage 5 (five) numbers of employees of NERAMAC in each infrastructure and bidder will pay salaries / wages and other dues to those employees. During evaluation engagement of one employee will carry two marks.
- k. All applicable Central and State Government policies involved in the operation of the Plant shall be strictly followed by the bidder.

3. **ELIGIBILITY CRITERIA:**

- a. A registered firm, Private Ltd. company, Joint Ventures (Not more than 2 partners), Proprietorship Concern etc. and should be financially capable to invest fund from either own source or secured loan or unsecured loan in order to utilise the existing facility to the maximum extent possible.
- b. Copies of Original documents defining the constitution or legal status, place of registration, and principal place of business, written power of attorney of the signatory of the EOI are to be furnished.
- c. Should have a valid PAN No., TIN No., GST No., valid Trade Licence, ISO Certification, Processing License, FSSAI License issued by Competent authority or particulars of Registration Certificate issued by various Agencies/Authorities.
- d. Should have earned profits atleast during the last financial year from relevant field of business and should have a minimum Net Worth of Rs. 1 Cr. Reports on the financial standing of the Bidder, such as profit and loss statement and auditor's reports for the past 3(Three) years should be furnished.
- e. In respect of Pvt. Ltd. Company/Public Limited Companies, the net worth will be ascertained based on the paid up share capital of the company including the share premium and reserves created out of profits as per the latest balance sheet. The net worth of all entities other than companies will be ascertained on the basis of balance sheet of individual properties/partner(s) i.e assets minus all liabilities, in both cases duly certified by the Chartered Accountant.
- f. Bank Solvency certificate certified by the Bankers should be furnished along with the EOI.
- g. The eligible associates should have business operations and experience in North Eastern Region / Other States of India.

- h. Preference shall be given to the bidders having experience into food processing industries or similar .Proof of experience in similar nature of works to be furnished.

4. **BID FORMAT & CONTENTS**

The Bidder shall submit EOI document in the drop box at the office of the Managing Director at 9, Rajbari Path, G.S. Road Ganeshguri, Guwahati- 781005 for “for Operation & Management of existing Infrastructure on “AS IS WHEREIS BASIS” on PPP mode. The Contents of Technical Bid (Duly Filled), supporting Documents as required for qualification along with FORM A & B along with Annexure A,B & C is to be submitted.

Financial Bid comprising of FORM C is to be submitted.

5. **FEES PAYABLE**

The following fees are payable at various stages of the bidding process:

- a) **Tender document Fee:** Tender document fee of Rs. 5,000/- (Non-refundable) should be submitted online through e-Payment, NEFT/RTGS along with submission of EOI along with other supporting documents as mentioned above. Tenders not accompanying the processing fee shall be rejected out rightly.
- b) **EMD:** EMD of Rs.50000/-(Rupees Fifty Thousand) shall be paid by way of either RTGS/NEFT/ e-Payment
Tender Fee/EMD to submitted to:
Name : NERAMAC LTD
Account No: 10566982782
IFSC Code: SBIN0000221.
Bank Name: State Bank of India,
Branch Name: New Guwahati Branch, Bamunimaidam
- c) **Refund of Earnest Money:**
The Earnest Money of unsuccessful Bidder shall be refunded soon after final appointment of the successful bidder. No interest shall be payable on earnest money deposited with NERAMAC. The bidder securing the highest marks shall be selected, however as NERAMAC is also trying to replicate same concept in other parts of NCR and Metropolitan cities, an empanelment of qualified bidders shall be maintained.

6. **PROCEDURE FOR SELECTION:-**

All the proposals received will be scrutinized to assess their eligibility based on the qualifying criteria. Those proposals which do not meet the qualifying criteria will be rejected, forthwith, or at any stage of detection. Please note: NERAMAC may consider most suitable bid. But in case of non receipt of minimum of 3 (three) nos. of bid, lesser number of bids may be considered, provided it qualifies in technical bid and after due diligence with approval from Competent Authority.

Brief Description:

Tender document Fee: Rs. 5,000/-

EMD : Rs. 50,000/-

Offer without above fee shall be out rightly rejected.

After fulfilling the eligibility criteria, NERAMAC will finalize Agencies on the basis of the following evaluation criteria.

SNO	DESCRIPTION	SCORES
1.	Technical Bid	20
2.	Usage of Existing Manpower (each employee will carry two marks)	10
3.	NER Connection	10
4.	Financial Bid	40
5.	Business Plan	20

7. TERMINATION

NERAMAC reserves the right to cancel the LOI issued to the proposed successful party upon 30 days written notice to successful bidder in the event:

- a. the successful bidder violates any clauses applicable to this EOI;
- b. Unsatisfactory performance by the successful bidder at any time during the contract period.
- c. Misrepresentation of information at any time during the contract period;
- d. On NERAMAC's determination that it does not wish to extend this agreement.
- e. The EMD/Security Deposits will be forfeited in case of condition (a & b) mentioned above and if the selected Bidder(s) shows unwillingness to execute the contract after the issue of LOI.

8. DISPUTE RESOLUTION

In the event, any dispute arises between the successful bidder and NERAMAC in connection with this tender, the construction of any provision of this tender or the rights, duties or liabilities of the successful bidder/ NERAMAC under this tender, same shall be referred to a sole Arbitrator as per the Arbitration and Conciliation Act, 1996. The Sole Arbitrator shall be appointed by the Managing Director, NERAMAC after notice in this regard is given by either of the parties to the other within a period of 90 days from the date of accrual of dispute. The venue of Arbitration shall be at Guwahati. Guwahati shall alone have the exclusive jurisdiction in respect of all disputes in relation to this tender.

Signature of Bidder

With Seal

Formats for Submission

FORM A EOI Letter Performa

To
Managing Director,
NERAMAC,
9 Rajbari Path, G.S Road,
Guwahati – 781005, Assam, India

Sub: Operation & Management of existing Infrastructure of NERAMAC'S Integrated Ginger Processing Plant in the State of Meghalaya on "AS IS WHERE IS BASIS" on PPP mode.

Sir,

The undersigned having read and examined in detail all the EOI documents pertaining to your assignment; do hereby express the interest to do the work as specified in the scope of work.

S.No	Description	Response
1.	Name of the Organization	
2.	Address	
3.	Name, designation & address of the person to whom all references shall be made	
4.	Telephone (with STD code)	
5.	Mobile No. of the contact person	
6.	E- mail of the contact person	
7.	Fax No. (with STD code)	

We have enclosed the following documents:

1. Letter of Authorization.
2. Form I should be submitted on the company's letter head duly seal and signed by the authorized person.
3. Tender Fee of Rs. 5,000/- per unit, EMD of Rs.50,000/- per facility and Document Fees of in the form of a Demand drafts drawn in favor of the NERAMAC, payable at Guwahati.
4. Qualification eligibility criteria Form.
5. Affidavit or Self Declaration of eligibility in Form- B & C along with Annexure A & B.
6. Self Attested copies of Supporting Documents.

I/ We hereby declare that my/ our EOI is made in good faith and the information contained is true and correct to the best of my/ our knowledge and belief.

Thanking you,

Yours faithfully,

(Signature of the Applicant)

Name:

Designation:

Seal:

Date: _____ Place _____

Witness by - Signature:

Name :

Address:

Date : _____

(Format for Technical Bid)

S.No	Eligibility Criteria	Document Attached	Yes / No Deviation, if any
1	Name of Unit		
2	Name of the Company		
3	Registered address of the Company		
4	Nature of Business of the Company		
5	Sales turnover for last 3 years (16-17, 17-18, 18-19)		
6	Number of Technical staff at present		
7	Requirement of technical staff to run the interested unit		
8	Tax Clearance Certificate to be enclosed		
9	Power of Attorney if applicable		
10	Partnership deed if any,		
11	Registration of firm,		
12	Income tax registration certificate,		
13	Professional tax certificate		
14	Plan & Program of work.		
15	Investments involved		
16	Period for which management control required.		
17	Non- refundable Tender Fee Rs.5000/- and EMD of Rs.50,000/- per through Bank Draft or RTGS/NEFT (proof of payment to be enclosed).		
18	Any other point like to be added		

Thanking you,

Yours faithfully,
Seal & Signature of the Applicant

Note: Bidder can use a separate sheet if required

Annexure-A: General Information of the Bidder

1. (a) Name :

(b) Address of Registered Office:

2. Details of individual(s) who shall serve as the point of contact/ communication for NERAMAC:

(a) Name :

(b) Designation :

(c) Company :

(d) Address :

(e) Telephone Number :

(f) Fax Number :

(g) E-Mail Address :

3. In case of Consortium/JV:

a. The information above (1 & 2) shall be provided for all the members of the JV/Consortium.

b. Information regarding role of each member :

Signed

(Name of the Authorized Signatory)

For and on behalf of (Name of the Bidder)

Designation Place:

Date:

Annexure-B: Affidavit (Duly Notarized)

(To be given by the Bidder on a Non Judicial Stamp Paper of Rs. 10)

I, S/o, aged about, Resident of_working as(insert designation) of the(insert name of the single bidder/consortium member if a consortium), do hereby solemnly affirm and state as follows :

1. I am the authorised signatory of(insert name of company/ FIRM/ consortium) (hereinafter referred to as “Bidder”) having its registered office at I am duly authorised vide Authority Letter/ Board Resolution dated of the Bidder to swear and depose this Affidavit on behalf of the bidder.
2. I have submitted information with respect to our eligibility” Operation & Management of existing Infrastructure of Integrated Ginger Processing Plant at Byrnihat in the State of Meghalaya on “AS IS WHERE IS BASIS” on PPP mode to North Eastern Regional Agricultural Marketing Corporation (NERAMAC) through EOI. I further state that we have the necessary manpower and all the said information submitted by us is accurate, true and correct and is based on our records available with us.
3. I hereby declare that if any point of time any further/ additional information regarding our financial and/or technical capabilities, or any other relevant information, we shall promptly and immediately make available such information accurately and correctly to the satisfaction of NERAMAC.
4. I state that, we fully acknowledge and understand that furnishing of any false or misleading information by us in our Bid shall entitle us to be disqualified from the tendering process for the said project. The costs & risks for such disqualification shall be entirely borne by us
5. I state that all the terms and conditions of the EOI Document have been duly complied with.
6. I on behalf of _____, undertake to work as per the terms and conditions rolled out by NERAMAC.
7. I understand that NERAMAC reserves the right to accept or reject and to cancel the empanelment process and reject all expression of interests at any time prior to the award of contract, without assigning any specified reasons whatsoever.

DEPONENT

(Name, Designation with & Seal)

VERIFICATION:-

I, the above-named deponent, do verify that the contents of paragraphs 1 to 7 of this affidavit are true and correct to my knowledge. No part of it is false and nothing material has been concealed. Verified at, on thisday of....., 2018.

DEPONENT

(Name, Designation with & Seal)

**Annexure-C: Undertaking for not being banned for business by any Govt.
Organisation/PSU/etc. (Duly Notarized)**

(To be given by the Bidder on a Non Judicial Stamp Paper of Rs. 10)

I / We _____ Manufacture / Partner(s)/ Authorized Distributor /agent of M/S.
_____ hereby declare that the firm/company namely
M/s. _____ has not been blacklisted or
debarred in the past by Union / State Government/ PSU/ Local Bodies or organization from taking
part in Government tenders in India.

Or

I / We _____ Manufacture / Partner(s)/ Authorized Distributor / agent of M/s.
_____ hereby declare that the
Firm/companynamelyM/s. _____
_____ was blacklisted or debarred by Union / State Government or any Organization from taking part in
Government tenders for a period of _____ years w.e.f. _____ to
_____. The period is over on _____ and now the firm/company is entitled to
take part in Government tenders.

In case the above information found false I/we are fully aware that the tender/ contract will be
rejected/cancelled by NERAMAC, and EMD/ Performance Security shall be forfeited.

STAMP & SIGNATURE OF AUTHORISED SIGNATORY

Format for Financial Bid

To
Managing Director,
NERAMAC,
9 Rajbari Path, G.S Road,
Guwahati – 781005, Assam, India

Sub: Operation & Management of existing Infrastructure of NERAMAC’S Integrated Ginger Processing Plant at Byrnihat in the State of Meghalaya on “AS IS WHERE IS BASIS” on PPP mode.

Sir,

I/We wish to submit our offer against Operation & Management of existing Infrastructure of NERAMAC’S Integrated Ginger Processing Plant at Byrnihat in the State of Meghalaya on “AS IS WHERE IS BASIS” on PPP mode the following rates.

Sl. no.	Description	Price offered per annum (INR)
1	Operation & Management of existing Infrastructure of NERAMAC’S Integrated Ginger Processing Plant at Byrnihat in the State of Meghalaya on “AS IS WHERE IS BASIS” on PPP mode	

The rates quoted above shall remain valid for at least six months from closing date of EOI and no enhancement whatsoever shall be claimed by the tenderer /Bidder

I/We have carefully read the terms and conditions of the EOI and are agreed to abide by these in letter and spirit.

(Signature of the Applicant)

Name:

Designation:

Seal:

Date: _____

Place