



**NORTH EASTERN REGIONAL AGRICULTURAL MARKETING CORPORATION LTD.
(NERAMAC)
(A GOVERNMENT OF INDIA ENTERPRISE)**

NERAMAC invites "Expression of Interest" (EOI) (EoI No. NER/ONE/MKTG/81/43 dated 05/08/2020) from Individual/sole proprietorship/registered Firm/Partnership firm etc for the Operation and Maintenance (O & M) of the two retail outlets for Agri-Horti, Minor Forest & Allied Products/ Produces of North Eastern Region (NER) inside the Agriculture Campus of Directorate of Horticulture & Food Processing, Department of Agriculture & Horticulture, Govt. Of Assam, Khanapara, Guwahati-781022 in accordance with the terms & conditions set up in this document.

Interested party fulfilling the eligibility criteria may download the EOI Document/Form from NERAMAC's website: www.neramac.com.

Important Dates:

- Last date and time for the submission of Bid** : 17-08-2020 at 16.00 hrs
- Date of opening of Bids** : 18-08-2020 at 15.00 hrs
- Place of submission and opening of Bids** : NERAMAC HEAD OFFICE
9, Rajbari Path, Ganeshguri,
Guwahati- 781005, Assam

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INTRODUCTION

North Eastern Regional Agricultural Marketing Corporation Ltd. (NERAMAC) is a Government of India Enterprise under the administrative control of the Ministry of Development of North Eastern Region (DoNER), Government of India, New Delhi. It is working for the development and marketing of agri-horticulture product within and outside the north eastern region of India as well as supply of input tools and equipments etc. required for the development of horticulture and agro based industry in the region for the past 38 years since its incorporation in the year 1982.

TERMS & CONDITIONS

1. To provide services for operating and maintaining the retail outlets for Agri-Horti, Minor Forest & Allied Products/ Produces of North Eastern Region (NER) and other related activities including day to day operations. Organic and Naturally grown / processed Agri- Horti Produce/ Products of NER, hence only naturally grown Agri-Horti, Minor Forest and Allied Produces/ Products shall be sold in the outlet. In case to fill up the product basket, products from other states can be introduced only with due approval from NERAMAC authorities.
2. NERAMAC shall keep minimum 25% of exclusive showcasing area for display/show casing and sale of NERAMAC branded products and balance space shall be used by selected party strictly for showcasing/sale of their products.
3. The selected party shall pay the incidental charges such as Electricity, Water, Maintenance, Insurances, damages etc. on actual basis. The selected party/parties shall be responsible for any damage to designated places and cost of damage has to be borne by the selected party.
4. The successful bidder shall provide NERAMAC an amount of **Rs. 25,000/- (Rupees Twenty Five Thousand only)** towards Security Deposit, in the form of TDR/ FDR/ CDR/ pledged in favour of NERAMAC Ltd., drawn on a scheduled commercial Bank which will be refunded on expiry of the agreement simultaneously with delivery of vacant and peaceful possession of the allotted space to NERAMAC after adjusting against a damage cost to the allotted space.
5. The selected parties shall pay NERAMAC fixed 10 percent exclusive of GST from the revenue generated from the sale of their products and shall retain 10 percent of the revenue generated from the sale of NERAMAC' branded products and deposit the balance 90 percent in NERAMAC's Bank Account.
6. The selected party/parties shall follow authenticated accounting system which can be integrated with NERAMAC accounting system (Tally).Daily/Weekly & Monthly reports should be made available by the selected parties.
7. The accounts will be settled on fortnightly basis.
8. The tenure will be decided on the execution of the Agreement.
9. All the papers of EOI document with terms and conditions should be duly signed by the Bidders on each page as a token of acceptance of all the terms and conditions.
10. NERAMAC may terminate the EOI process at any time and without assigning any reason. NERAMAC makes no commitments, express or implied, that this process will result in a business transaction with anyone.

11. In case of any dispute or differences arising on the terms and conditions of the EOI or contract as the case may be the decision of the Managing Director of NERAMAC shall be final and binding on both the parties.

ELIGIBILITY CRITERIA

1. The Bidder should be an Individual/sole proprietorship/registered Firm/Partnership firm having experience in handling Agri-Horti, Minor Forest & Allied Products/ Produces of North Eastern Region (NER)/ Organic and Naturally grown / processed Agri- Horti Produce/ Products of NER.
2. Copies of Original documents defining the constitution or legal status, place of registration, and principal place of business; written power of attorney of the signatory of the Bid to commit the bidder.
3. The bidder should have valid Registration Certificate /Trade License/ PAN Card /GST Registration etc/Udyog AADHAR
4. Preference will be given to Women Entrepreneur.
5. Preference will be given to entrepreneurs from SC/ST category/Economically Weaker Group or Physically Handicap.

PROCEDURE FOR SELECTION:-

All the applications received in response to EOI will be scrutinized by the Evaluation Committee. The decision of the Evaluation Committee shall be final. No correspondence will be entertained outside the process of negotiation/discussion with the Committee.

Signature of Bidder

FORMAT FOR SUBMISSION OF EXPRESSION OF INTEREST(EOI)

To,

The Managing Director,
NERAMAC Ltd.
9, Rajbari Path, G.S Road,
Guwahati – 781005,
Assam,

Subject: EOI for selection of party for the operation and maintenance of two outlets for agri-horti, minor forest and allied products/ produces of north eastern region (ner) at Agriculture Campus of Directorate of Horticulture & Food Processing, Department of Agriculture & Horticulture, Govt. Of Assam, Khanapara, Guwahati-781022

Dear Sir,

The undersigned having read and examined in detail all the EOI documents pertaining to your assignment; do hereby express the interest to do the work as specified in the scope of work.

S.No.	Information	Details
1.	Name of the Bidder (In capital letters)	
2.	Status (Sole proprietorship/registered Firm, Partnership Firm/ registered Cooperative Society/Company incorporated under Companies Act) with details and proof thereof	
3.	Registered Office Address	
4.	Telephone No	
5.	Email/Website address :	
6.	PAN No : (Copy to be enclosed)	
7.	TAN No./Udhyog Aadhar (Copy to be enclosed)	
8	GST Registration No :	

We enclose herewith the following documents:

1. Registered Partnership deed (in case of partnership firm), relevant Registration Certificates/ Deeds (in case of individuals/Proprietorship).
2. Trade License .
3. Self attested copy of PAN/TAN card/GST/Udhyog Aadhar registration of the Bidders.
4. Power of Attorney/Authority Letter to sign the EOI Document as applicable.
5. EOI Documents.
6. Please note that "EOI Format" should be submitted on the company"s/ Firm letter head duly seal and signed by the authorized person.
7. Self Attested copies of Supporting Documents.

CERTIFICATE

I/We hereby declare that I/we have carefully read and understood the terms and conditions of the EOI and I/We confirm my/our acceptance to the Terms and Conditions stipulated.

It is hereby confirmed that I/We are entitled to act on behalf of our company/firm/organization and empowered to sign this document as well as such other documents, which may be required in this connection. In the event of my/our failure to abide by any of the Terms and Conditions, the EMD amount paid by me/us is liable for forfeiture.

Date:

(Signature of the Bidder)
Along with seal/stamp

Name :

Designation: