



**NORTH EASTERN REGIONAL AGRICULTURAL MARKETING  
CORPORATION LTD**

***(A GOVT. OF INDIA ENTERPRISE)***

**UNDER  
(MINISTRY OF DoNER)**

**INVITES APPLICATION FOR FILLING UP OF THE POSITION OF  
ASST. MANAGER-HR**

**FOR ITS HEAD OFFICE  
ON  
“CONTRACT BASIS”**

**NORTH EASTERN REGIONAL AGRICULTURAL MARKETING CORPORATION LTD.**

North Eastern Regional Agricultural Marketing Corporation Ltd. (NERAMAC), a Govt. of India Enterprise under administrative control of Ministry of DONER, Govt. of India, will conduct Walk-in-Interview on **12.05.2022** for filling up the Position of Assistant Manager-HR on contract basis for its Head Office at Guwahati.

SL. NO	NAME OF POSITION	QUALIFICATION & EXPERIENCE	AGE	NO. OF VACANCIES*	TOTAL EMOLUMENTS (In Rupees)
1.	Asst. Manager - HR	MBA in HR/ Post Graduate Diploma in HRM/ Business Administration with an experience of minimum 5 years in recruitment, Performance Appraisal/ Statutory Compliances and other related areas.	Max-35 yrs	ONE	25,000/-

\*Subject to Change as per the requirement of the Company.

### **Terms & Conditions**

- 1) The Walk-in-Interview will be held as per the scheduled date & time given below:

<b>Sl.No.</b>	<b>Position</b>	<b>Date &amp; Time</b>
1.	Asst. Manager-HR	12.05.2022 (11.00 AM to 2.00 PM)

- 2) Before appearing for the interview, candidates should ensure that he/she fulfills the eligibility and other criteria mentioned in this advertisement. Only eligible candidates shall be permitted to attend the interview.
- 3) All qualifications must be from UGC recognized University/ UGC recognized deemed University or AICTE approved autonomous institutions (where ever applicable).
- 4) The applicant must be a citizen of India.
- 5) The candidate should not have exceeded the age limit as on 01.06.2022.
- 6) The candidates having considerable experience of functioning of Central Govt. / State Govt. / PSUs shall be given preference.
- 7) He/she should have effective communication & interpersonal skills with a strong flair for in-depth examination relating to HR/ Administration/ Policy matters /any other relevant field.
- 8) No. of post may vary as per the requirements of the Corporation.
- 9) The engagement will be initially for a period of 2(Two) years. However, depending upon the requirement of the Corporation and the performance of the person engaged, the period of engagement can be extended/ renewed.
- 10) The engaged person will be entitled to draw a consolidated monthly

remuneration only. During the validity of this contract no other allowance, remuneration, shall be payable to him/her on account of working on holidays and/or outside office hours. However, he/she will be entitled to Leaves as per the Corporation rules for contract employees.

- 11) The engaged person is liable to be transferred to any other location/ branch as and when required by the Corporation.
- 12) During the validity of the contract of engagement, while on duty, engaged person shall
  - a) Observe punctuality and discipline.
  - b) Attend office on all working days, and if necessary on holidays. If required, he/she will have to work even beyond normal office hours.
- 13) This contract of engagement is terminable by the Corporation at any point of time by giving one month's prior notice if the performance of the engaged person is not found satisfactory.
- 14) The engaged person(s) also reserves his/her right of terminating this contract of engagement by giving the Corporation one month's prior notice in writing or payment of his/ her consolidate remuneration for one month in lieu thereof.
- 15) The engaged person(s) will have no right to claim any addition benefit/compensation/ absorption/regularization of services in the Corporation during or after the period of engagement under any provision.
- 16) Persons working under Central/State Govt./Public Sector Undertaking/ Autonomous bodies should submit "NO OBJECTION CERTIFICATE" at the time of interview, from their present Employer.
- 17) The candidates are advised to give specific, correct, full information. In case it is detected at any stage that a candidate does not fulfill the eligibility criteria, his / her candidature shall be rejected / cancelled without assigning any reason, thereof. Similarly, even after joining, if it is found that he/she has furnished any incorrect information or suppressed any material information, his/her services shall be summarily terminated.
- 18) In case no suitable candidate is found, Management may consider for appointment of the candidate by relaxing age / qualification / experience. In such cases Management may also consider appointment at the next lower level or at any suitable position as deemed fit at a suitable remuneration to meet the immediate requirement.

- 19) NERAMAC Management reserves the right to cancel candidature of any candidate / or cancel recruitment process of any aforesaid post without assigning any reason.
- 20) Mere fulfillment of eligibility criteria/norms does not entitle a candidate to be called for test/interview. Management reserves the right to raise standard of specifications i.e. qualification /percentage of marks / experience higher than that of the minimum prescribed in the advertisement to restrict the number of candidates to be called for test/interview.
- 21) Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and / or an application in response thereto shall be subjected to jurisdictions of Court at Guwahati only.
- 22) No TA/ DA will be paid to any candidate for appearing in the interview.
- 23) Appointment to the post will be subject to being found medically fit as per the prescribed Health Standards.
- 24) Any modifications / amendments in the advertisement will be given on the NERAMAC website only i.e. [www.neramac.com](http://www.neramac.com) and no separate advertisement will be issued.
- 25) In case of any clarification applicant can contact Sr. Administrative Officer, NERAMAC (9101009423).
- 26) Eligible candidates can also mail their resumes to [ao.neramac2021@gmail.com](mailto:ao.neramac2021@gmail.com) on or before **12.05.2022**.
- 27) The Venue of Walk-in-Interview is mentioned below:

**Venue:** NERAMAC Ltd.  
No.9, Rajbari Path,  
Ganeshguri, Guwahati - 781005

**Note: Candidates should bring their original testimonials on the date of Interview.**

Sd/-  
Managing Director